

## **INTRODUCTION/GENERAL RULES FOR ALL CDEs**

Effective August 1, 2006

Agricultural Education CDE's are educational activities that are organized and conducted by the Ohio Department of Education, Office of Career-Technical Adult Education, Agricultural Education Service. They are designed to assess student competence in business and industry verified occupational skills, as detailed in the Agricultural and Environmental Content Standards. CDE's are a motivating force that stimulate occupational interests in and personal development of high school students enrolled in agricultural education programs. The Ohio CDE Rules contains all official information regarding agricultural education CDE's for the school year. The bulletin is divided into three sections, the first containing general information, the second containing individual CDE information, and the third containing registration information. Periodically, revisions may occur to CDE's operations. Such revisions, all revisions can be found on the Ohio CDE web site, [www.ohiocde.org](http://www.ohiocde.org)

### **General Information**

#### **SECTION I**

##### **Ohio CDE Philosophies**

The following statements represent the Agricultural Education Service's philosophies regarding CDE's.

1. CDE's should accurately assess a student's potential to be productive in an agricultural occupation. This requires CDEs to be based on business and industry identified academic, occupational, and/or employability skills.
2. CDE's should be of sufficient breadth as to adequately assess a student's ability to succeed in a particular occupation or occupational cluster. This requires CDE to focus on a significant segment of the competencies identified for an occupation or occupational cluster.
3. CDE's must be reasonably understandable for the average student and yet challenging for the most advanced stu-

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dent.

4. CDE's must recognize outstanding individuals and also must recognize and provide a sense of accomplishment to those students that reach industry established standards of quality.
5. CDE's must be designed to be challenging and provide opportunities for student success regardless of race, gender, handicap, or national origin.
6. CDE's should provide for the maximum possible opportunity for participation by all students. This participation should only be limited by the sheer capacity of a staff or facility to deliver a quality CDE. (Any changes will be on the web pg.)

#### **These philosophies were derived from the following beliefs about CDE customers.**

1. CDE customers include students who are interested in careers in agricultural occupations, the agricultural industry, and Agricultural Education Instructors.
2. Customer expectations of CDE's vary by customer. An effective CDE meets all of the following expectations:

Students expect recognition and a sense of accomplishment from CDE's. They also expect to be challenged by a CDE's difficulty without it being perceived as insurmountable. They expect to know their accomplishments in CDE's reflect their eventual productivity in agricultural occupations. The agricultural industry expects CDE's to assess the performance capabilities, as required by the workplace, of Agricultural Education Students.

Agricultural Education Instructors expect CDE's to be motivational, broadly based, and related to the instruction they are providing to students.

#### **SECTION II**

##### **CDE COORDINATION**

##### **CDE LEVELS**

##### **Local Activities**

CDE's should be an outgrowth of classroom, laboratory, FFA, and supervised agricultural experience (SAE) program instruction. Local competitions may be Effective August 4, 2004

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used to broaden student participation and to provide performance assessment opportunities. Local CDE are the responsibility of the local agricultural education teacher. Local recognition should be given at the FFA banquet and through the news media.

### CDE District Activities

CDE districts typically parallel state FFA districts. District CDE's may be planned to enhance student learning and to provide further assessment opportunities. Voluntary district CDE's are the responsibility of the district's agricultural education teachers. District elimination CDE's are required in the following CDEs:

- Agricultural Mechanics Skills
- Agricultural Sales
- Job Interview
- Parliamentary Procedure
- Public Speaking
- Rural Soils
- Small Gas Engines
- Tractor Troubleshooting
- Urban Soils

Ag. Communications (if more than 2 teams per district want to participate)

Food Science and Technology (if more than 2 teams per district want to participate)

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NEW FOR 2005-2006

\*\*IF THE TOP "2" INDIVIDUALS IN AG. MECHANIC SKILLS AND SMALL GAS ENGINES, ARE NOT ON THE TOP 2 WINNING TEAMS GOING ON TO THE STATE EVENT, THEN THEY SHALL BE ELIGIBLE TO PARTICIPATE AT THE STATE LEVEL, BY THEM SELVES

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\*\*IF THE TOP "5" INDIVIDUALS IN RURAL SOILS AND URBAN SOILS ARE NOT ON THE TOP 5 WINNING TEAMS GOING ON TO THE STATE EVENT, THEN THEY SHALL BE ELIGIBLE TO PARTICIPATE AT THE STATE LEVEL, BY THEMSELVES.

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District elimination CDE's are coordinated by the Agricultural Education Service with assistance from district agricultural education teachers.

### State Activities

State CDE's are coordinated by the Agricultural Education Service. They provide further education and assessment opportunities for agricultural students. When applicable, state CDE are used to determine Ohio's representatives to regional and national CDE's.

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ment opportunities for agricultural students. When applicable, state CDE are used to determine Ohio's representatives to regional and national CDE's.

### Regional Activities

Where applicable, teams placing second in state state CDE's represent Ohio in regional contests. First place teams represent Ohio in regional CDE if no national CDE is held. Regional CDE's are held in conjunction with the Eastern States Exposition (Big E) in West Springfield, Massachusetts.

### PERSONNEL RESPONSIBLE FOR CDE COORDINATION

The Agricultural Education Service provides coordination for all state sanctioned Career Development Events. Further, statewide coordination is provided for CDE design and district elimination activities. Coordination responsibilities are carried out by the Ohio CDE Coordinator. Individual CDE operations are organized by CDE superintendents.

### Ohio CDE Coordinator

Questions regarding district elimination, state, regional, and national CDE should be forwarded to:

Jim Ogden  
6734 W. Shannon Rd.  
Hillsboro, OH 45133  
1-937-927-5483 FAX: 1-937-927-5492  
email- ogdenjim@sbcglobal.net or  
ogdenjim@sbcglobal.net

OR

Ohio CDE Coordinator  
Agricultural Education Service  
MS 603  
25 South Front Street  
Columbus, OH 43215-4104

All CDE payments should be forwarded to the Columbus address.

### CDE Superintendents

CDE superintendents, as appointed by the Ohio CDE Coordinator, are responsible for the selection of all animals, equipment, and/or materials, the preparation of written tests, and the setting up of the actual operation of their assigned CDE. At the conclusion of their CDE, superintendents are re-

sponsible for taking down, returning, or storing all CDE materials. Superintendents are in charge of all activities during their respective CDE's operation and will report any rule infractions to the Ohio CDE Coordinator. Superintendents may assign specific duties and responsibilities to assistant superintendents and other helpers, as deemed appropriate.

### **SECTION III**

#### **Eligibility**

All CDEs are open to all FFA members that must be enrolled in Ohio Department of Education, Division of Vocational and Career Education approved high school Agricultural Education Programs. A participant must currently be an FFA member in good standing (dues paying member) Participants may only represent the school where they are currently enrolled in an Agricultural Education Program.

### **SECTION IV**

#### **Miscellaneous Information**

The following miscellaneous information applies to all CDE's unless otherwise indicated in a CDE's individual rules. Individual contest rules take precedent over these general rules.

NO DOGS SHOWING SIGNS OF ILLNESS WILL BE ALLOWED IN DOG GROOMING II OR DOG OBEDIENCE! (COORDINATOR WILL VIEW ANY ANIMAL REPORTED BEING SICK) NO EXCEPTIONS!

1. Official FFA dress is encouraged for all participants unless the CDE requires special attire. (black dress slacks for females are approved)
2. It is not permissible for prospective teams to use Ohio State University livestock or facilities as they practice for CDE 2 weeks prior to an event. They may participate in Saddle and Sirloin sponsored CDE and other OSU club sponsored practice sessions.
3. If more teams wish to enter a CDE than can be accommodated, teams will be accepted on a first come, first serve basis according to the date their entry was received by the Ohio CDE Coordinator. Teams that do not preregister will not be guaranteed the opportunity to participate in a CDE.
4. Any participant who is on a state

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winning team or has won as an individual in a state individual CDE except for CDE that require a novice and advanced team member. ie Dog Grooming or who has participated in any official national FFA CDE is ineligible to compete in the same CDE again at the state level. With Parly Pro, the 6 that are unable to participate at National, may participate at State another year. If a student is on two winning teams which can go to the national, they must choose which team they are to participate at National level, they will not be permitted to participate in either of these 2 CDEs the following year at the state level Also, a participant who has been awarded an educational trip (e.g. Cooperative Education Trip), as a member of any winning state team, (1st plce team in state) is not eligible to compete again in the same CDE on the state level again. (the top 4 scores are considered the team, the top 3 scores count as the total score, except where it is stated in the rules. In Grain Merchandising the top 3 are considered the team, due to the National CDE only allowing 3 participants.

5. The use of tobacco, alcohol, or drugs in any form will not be permitted during any CDE.
6. All contestants must bring at least 2 number two pencils to each CDE. A contestant may use a few sheets of white paper for note taking and recording. Pocket calculators may be used during state CDE's.. Calculators must be solar or battery powered, nonprogrammable, and silent.
7. Handicapped students requiring special assistance may not receive direct aid from their Agricultural Education Instructor. Any school which will have a student requiring special assistance should contact the CDE Coordinator at least ten days prior to the event, so that an aide can be assigned to assist the student.
8. Official placings are final and reasons will be given after each CDE, when possible.
9. In CDE's , involving multiple judges, the CDE officials who begin the event will be the only judges of record. in the event that a judge must leave a CDE before its completion, the

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scores of this judge will not be considered in any final tabulations.

10. In CDE's, when inconsistencies occur that are not a violation of a rule, but require a decision, these decisions will be made by the CDE officials in consultation with the event superintendent. All these decisions will be final.

11. Published results posted on the web site, ([www.ohioffa.org](http://www.ohioffa.org)) or distributed in written form, are considered unofficial for a period of one week following the said posting, at which time the results shall be declared official and no changes will be made after this time. Any administrative errors in scoring shall be directed to the State CDE Coordinator in writing, with supporting evidence within this one week period. Student errors in completing the form will not be considered.

The selection of teams or individuals for participation in National Career Development Events, the Big E, and scholarship programs will be made after the unofficial period has expired. Awards presented during the unofficial period can be retained by the team or individual who received them. A duplicate award will be presented to the higher placing teams or individuals following the recognition of an administrative error.

12. Participants will not be allowed to compete in more than one CDE scheduled at the same time. (except written contests)

13. Teachers should not enter teams without providing a reasonable amount of training.

14. Photo rule- No persons, except for the CDE officials, shall be permitted in the immediate CDE area, including prior to and during any CDE. Observation and photos (including photographs, DVD or Video) will not be permitted during any CDE without the coordinators permission.

## SECTION V

### DISQUALIFICATIONS

The following situations will constitute reasons for disqualifying CDE participants.

1. Any communication between contestants

during a CDE will be sufficient cause to eliminate the team member(s) involved from the CDE. No cell phones, pagers, walkie talkies or any other communication device, will be allowed on a CDE participants person, on or off, this is an immediate disqualification if you have one in your possession during an event.

2. Teams arriving after a CDE has begun will be disqualified. No member substitutions may be made after a CDE has begun.

3. Any assistance given to a contestant from any source other than the CDE officials or assistants will be sufficient cause to eliminate the contestant from the CDE

4. CDE officials may stop any CDE if they deem the participants actions are hazardous, either to themselves or to others. Such stoppage shall disqualify the individual from the CDE..

5. Where possible, teams will be divided into groups so that no two participants from the same school will be in the same group. If two participants from the same school are found competing in the same group, (except where there are more participants than groups, then they will not be allowed to be in the same area of the group, and NEVER communicate, if so, the team will be disqualified.

6. If an ineligible participant is found entered in any CDE, the team on which that participant is a member shall be disqualified, but the remaining members may compete for individual placings.

## SECTION VI

### Scan Sheets

Because of the size of many CDE, it is necessary to use a scanning machine to score them. Scan sheets are sensitive to damage. Improper handling of scan sheets can result in improper scoring. The care of a participant's scan sheets and their correct completion are solely the responsibility of the participant. Unscannable sheets or incorrectly completed scan sheets may result in loss of points or may not be scored. The following information about scan sheets should improve a participant's opportunities to have their sheets properly

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scored.

1. Official scan sheets and/or scorecards will be provided to each contestant in a CDE.
2. It is an instructor's responsibility to instruct all team members on the proper use of scan sheets including the use of the school name and number for each scan sheet used.
3. Special care should be taken to give contestants the correct school number, which will be the chapter's National I.D. number. (exa.-OH0111 -the number you would use is 0111)
4. Participants must use number 2 pencils and they should not fold or damage their scan sheets.
5. Contestants are urged to bring and use clipboards to facilitate scorecard and scan sheet completion.

## **Section VII**

### **CDE Registration**

The following rules apply to all registrations, unless otherwise noted in the individual contests section of this document. Individual contest rules take precedence.

1. Entries must be made on official forms as provided by the Ohio CDE Coordinator.
2. An entry fee will be charged for each CDE entry. Cash, a check, or an official school purchase order number must accompany each entry.
3. Entry fee checks should be made payable to: Ag. Leadership Corporation Ohio Career Development Events..
5. All entries are to be mailed to:  
James D. Ogden  
6734 W. Shannon Rd.  
Hillsboro, Ohio 45133

## **SECTION VIII**

### **Awards**

All awards are provided by CDE Sponsors through the Ohio FFA Foundation, Inc.

Except for Dairy Handlers, Job Interview, Public Speaking, Parly Pro, Skills Classic and TTS., the following awards are presented for each CDE

### **TEAM AWARDS**

1. Banners will be provided to the top five teams.

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2. Plaques will be provided to the sixth through the tenth place teams.
  3. \$200 will be provided to each state-approved representative team competing in an official FFA national CDE. (\$300 for Parly Pro, \$50 for Dairy Handlers)
  4. \$150 will be provided to each state-approved representative team competing in an official regional CDE. (\$200 for Parly Pro, \$35 for Dairy Handlers and 2nd place Public Speakers)
- Note: The purpose of the award moneys described in 3 and 4 above is to defray the cost of traveling to and from the designated CDE. Teams must participate at the National or Big E as stated to receive this award.
5. The teams will be rated either Gold, Siver or Bronze, as set by the CDE Committee.

## **INDIVIDUAL AWARDS**

1 Plaques will be provided to the top ten individuals in each CDE.

SPECIAL AWARDS (contingent upon sponsorship)

## **SECTION IX**

### **CDE Dates and Times**

The specific dates and times when CDE will be held will be determined annually by the Agricultural Education Service. General information about the season of each contest is listed in the individual CDE descriptions. The official CDE Schedule is listed on our website [www.ohiocde.org](http://www.ohiocde.org)

## **SECTION X**

### **Tie Breaker Procedures**

1. Tied team scores shall be broken based upon list of individual CDE tie breakers listed on the website.

## **SECTION XII**

### **CDE CHANGES**

CDE require continual modification to meet changing work force needs and educational program designs. To assure broad-based input into the change process, the following procedures are used to modify CDE's.

Be it resolved that the Ohio FFA Career Development Events Advisory Committee, is the appointed State FFA Committee which represents all Ohio FFA Chapter  
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Advisors in regards to concerns involving CDE's..

### **REVIEW PERIOD**

All State CDE's will be evaluated every three years in order to determine changes necessary to keep CDE's reflective of modern agriculture and up-to-date agricultural instruction. The actual review process will begin at least one school year prior to the specific CDE's revisions being implemented.

### **REVIEW PROCESS AND STRUCTURE**

Input on changes to State CDE's will be accepted from agricultural education teachers; business and industry personnel; state supervisors; teacher educators; and other professional persons affiliated with agricultural education program or agricultural occupations. Input should be sent to the Ohio CDE Coordinator prior to December 1, of the current year. (these changes must include ITAC/OCAP )

A ten member state Career Development Event Committee representing all taxonomies (if possible), one from each district will be appointed by there districts. This committee will meet at least twice annually. Teacher representatives will be appointed to a two year term with odd numbered districts' nominees being appointed in odd numbered years and even numbered districts' nominees being appointed in even numbered years. The chairperson of the committee will be selected from the ten appointed teacher representatives.

The State CDE Advisory Committee will meet with business and industry; OSU College of Agriculture representatives; and others to review all suggestions that were submitted for review. Based upon this group's input, the advisory committee will make recommendations for change. The recommendations will then be presented to the Ag. Leadership Corporation for final decisions and potential incorporation. All decisions to change CDE's will be based upon the CDE philosophies found in Section I.  
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Decisions on changes to CDE will be released no later than the All Ohio Vocational Conference preceding the implementation year.

## **SECTION XIII**

### **References**

Numerous quality reference materials are available through the: Ohio Agricultural Education Curriculum Materials Service. Please consult their latest catalog for the most current reference materials. Many of these reference materials may not be listed under a specific CDE, but they are official references for state events.

Catalogs can be secured from and orders placed to:

Ohio Agricultural Education  
Curriculum Materials Service  
The Ohio State University

Telephone: 614-292-4848

FAX: (800) 292-4919

Internet: [waidelich.1@osu.edu](mailto:waidelich.1@osu.edu)

Web Site: <http://ad254-5.ag.ohio-state.edu/OCMS>

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